



## The IF Library Project: Information Gathering

### Consent

The purpose of this survey is to gather some preliminary information about resources that are helpful in supporting the use of individualized funding. We look forward to hearing about the resources you use or know of for individualized funds. This project is funded by the Ontario Ministry of Community and Social Services.

The ultimate goal is to make these resources easily available to anyone who wants to use them through The IF Library for individualized funding. The IF Library is intended to be useful to adults with DD, their families/support networks, and agencies.

This project is being led by Dr. Barry Isaacs, Director, Research Evaluation and Education, Surrey Place Centre in partnership with: Frances MacNeil, Regional Executive Director (Central), Community Living Toronto  
Dr. Terri Hewitt, Vice President, Developmental Services Ontario – Toronto Region  
Dr. Maria Huijbregts, Director, Knowledge Building, Family Service Toronto

The survey will take less than 10 minutes of your time. Your responses will remain anonymous.

Your participation in this survey is voluntary and you may choose to withdraw at any time. If you wish to withdraw, simply exit the survey. If you don't want to participate that is fine. None of the services or funding you or anyone you support use will be affected. If you are supporting a family member or friend who uses Individualized funding, we encourage you to include this person in this process if you can. As a thank you for participating in this survey, we would like to offer you a chance to enter a draw to win 1 of 10 gift cards for Tim Hortons valued at \$50.00 each. Please note that your name and contact information will remain completely confidential and will not be included in any reports of the results.

If you have any questions about this survey, please contact our Project Coordinator Amelia McIntyre at toll free 1-866-583-1081 or 416-925-5141 ext. 3119 or [amelia.mcintyre@surreyplace.on.ca](mailto:amelia.mcintyre@surreyplace.on.ca)

If you have any questions about the research ethics related to this project please contact, Maire Percy, Vice-Chair Research Ethics Board, Surrey Place Centre [maire.percy@utoronto.ca](mailto:maire.percy@utoronto.ca)

We will make every effort to keep all information confidential. There may be certain circumstances that we need to breach confidentiality such as disclosure of abuse.

#### 1. Consent: Please select your choice below

- I consent to participate in the survey (by clicking this option I acknowledge that I have read and understand the information provided about this project)
- I choose NOT to participate (by clicking this option you will exit the survey)



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2. Is a person with developmental disabilities taking part in the completion of the survey?

Yes

No



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3. The person with developmental disabilities has read or had the information read to them and understand the study and have verbally agreed to participate in the study

Yes

No



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### 4. Please select one of the following

- I am a non-professional caregiver (family, caregiver, support worker, etc.) Go to Question number 5
- I am a professional in Developmental Services Go to Question number 12
- I am both a professional and non-paid caregiver Go to Question number 12



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### Non-professional caregiver

5. What part of Ontario do you live in?

- Central East Region (Durham, Kawartha Lakes, Simcoe, York, Peterborough)
- Central West Region (Dufferin, Halton, Peel, Waterloo)
- Eastern Region (Ottawa Region, Renfrew, Stormont)
- Hamilton-Niagara Region (Brant, Haldimand-Norfolk)
- North East Region (Cochrane, Muskoka, Nipissing, Parry Sound)
- Northern Region (Algoma, Kenora, Sudbury, Thunder Bay)
- South East Region (Frontenac, Hastings, Lanark)
- South West Region (Bruce, Chatham-Kent, Essex)
- Toronto Region (Etobicoke, North York, Scarborough)

6. During the application process for Individualized Funding, did you use any of the following?

- Service professional
- Family or friend
- Online resources
- Written materials
- Not applicable

Please describe briefly below

7. What resources did you use during the service planning process?

- Service professional
- Family or friend
- Online resources
- Written material
- Not applicable

Please describe briefly below

8. What resources did you find and use to manage your Individualized Funding?

- Online materials
- A professional like a bookkeeper or agency
- Templates/forms
- Not applicable

Please describe briefly below

9. When hiring and managing staff, did you use

- Guides and guidelines
- Templates/forms
- An agency
- Personal connections
- Not applicable

Please describe briefly below

10. How did you obtain and/or develop supports and services? Who did you work with or what resources did you use?

- Service professionals
- Community organizations
- Directories of services and supports available for IF/DF
- Agency facilitation
- Individual facilitation
- Not applicable

Please describe briefly below

11. We would like to further discuss the details of the resources you use or know of. If you would be willing to participate in a short follow-up interview with Amelia or Research Assistant, please include your name and phone number/email below

- No, I do not consent to participate in a follow up interview
- Yes, I consent to participate in a follow up interview. Please provide your name and contact information (phone number and/or email)



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### Professional or both

12. Please select the Region you work for below

- Central East Region
- Central West Region
- Eastern Region
- Hamilton-Niagara Region
- North East Region
- Northern Region
- South East Region
- South West Region
- Toronto Region

13. Please include the agency you work for below. If you choose not to do that it is alright. This information will be kept confidential. We are asking this from you because there may be multiple people from an agency completing this survey and would like to keep track of that information.

14. What resources do you use to start the conversation and planning process of Individualized Funding with self-advocates and their families?

- Tools and guides
- Dedicated staff

Please describe briefly below



15. While helping self-advocates and their families to apply for Individualized Funding what resources do you use?

- Tools and guides
- Dedicated staff

Please describe briefly below

16. When working on service planning what resources do you use?

- Tools and guides
- Dedicated staff

Please describe briefly below

17. What resources do you use for managing Individualized Funding?

- Tools and guides
- Dedicated staff

Please describe briefly below

18. What resources do you use to assist self-advocates and families when hiring and managing staff?

- Tools and guides
- Dedicated staff

Please describe briefly below

19. What resources are available to assist self-advocates and families to obtain and develop services and supports?

- Tools and guides
- Dedicated staff

Please describe briefly below

20. If you would like to share any additional comment or experiences, please enter below

21. We would like to further discuss the details of the resources you use or know of. If you would be willing to participate in a short follow-up interview with Amelia or Research Assistant please include your name and phone number/email below

- No, I do not consent to participate in a follow up interview
- Yes, I consent to participate in a follow up interview. Please provide your Name and email/phone number



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### Enter to win

22. As a thank you for participating in this survey, we would like to offer you a chance to enter a draw to win 1 of 10 gift cards for Tim Hortons valued at \$50.00 each. we will use your email address to contact you if you are selected for one of the gift cards

Email address has already been entered

Enter email address below



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Thank you